

WEEKLY REVIEW

BENTON COUNTY BOARD OF COMMISSIONERS
August 31, 2021



This document is a weekly review of the Board of County Commissioners meeting, Tuesday, August 31, 2021. Information related to agenda changes, Consent Agenda, and Public Comment are on the [County website](#).

Public Hearing

Surplus of Cessna Aircraft – Matt Rasmussen, Deputy County Administrator

Over the past several weeks, the Board has had discussions on whether or not the aircraft used by the Benton County Sheriff's Office should be maintained in the fleet or if it should be declared surplus and sold. The Sheriff's Office indicates that the plane is a vital part of their fleet, however, based on flight logs, it sees very little use. Both the Administration staff and the Sheriff's Office have presented their reasoning for or against surplus to the Board. After the last such presentation, the Board gave direction to staff to proceed with the required public hearing to consider declaring the plane surplus. The Public hearing was advertised in accordance with the Benton County Personal Property Management Policy. The required ad appeared on August 18 and August 25, 2021. At the conclusion of the public hearing, the Board must declare the aircraft surplus by resolution. If the Board determines not to surplus the aircraft, no further action is required. If the plane is declared surplus, it will be sold pursuant to the Personal Property Management Policy. Staff requires approximately 1 month to prepare the aircraft for sale. Any funds received from sale of the plane will be deposited into the account from which it was originally purchased. In this case, that would be the Sheriff's Investigative Fund. Sale proceeds are estimated to be between \$75,000 and \$100,000. **The Board moved and seconded to approve a resolution declaring the 1973 Cessna 182P Aircraft surplus and authorize its sale in accordance with the Benton County Personal Property Management Policy. Motion carried.**

Scheduled Business

Preliminary Plat of Mammoth Acres – SUB 2021-004 – Greg Wendt, Community Development Director & Michelle Cooke, Assistant Planning Manager

The applicant has submitted a preliminary plat application (PCM 1.4) and map (PCM 1.5) to subdivide approximately 71.5 acres into 12 residential lots. The preliminary plat is known as Mammoth Acres. The land is zoned Rural Lands Five Acre District. The average lot size in the development is approximately 5.60 acres and the lots are proposed to be served by a new public road, individual wells, and septic systems. The site is located approximately 1,000 feet east of the intersection of Cantera Street and Clodfelter Road in Section 23, Township 8 North, Range 28 East, W.M. on parcel number 1-2388-100-0003-000. On August 10, 2021, at the conclusion of the open record hearing, the Planning Commission voted to forward a positive recommendation to the Board subject to eight (8) findings of fact and seventeen (17) conditions of approval. With the completion of the open record hearing, the Benton County Code requires the Board of County Commissioners conduct a closed record (appeal) hearing with reference to this preliminary plat. The Board set Tuesday, August 31, 2021 at 9:00 a.m. to conduct a Closed Record Appeal Hearing with reference to this preliminary plat. All the information that has been submitted to the Planning Commission is being submitted to the Board for inclusion in the public record and will need to be considered. **The Board moved and seconded to adopt the Planning Commission's Recommendation, Findings of Fact, and Conditions as its own and approve the preliminary plat of Mammoth Acres – SUB 2021-004 with the eight (8) findings of fact and seventeen (17) conditions of approval, as recommended by the Planning Commission. Motion carried.**

Decision on CE 2123 - 2021 Pavement Marking - Doug D'Hondt, County Engineer & Matt Rasmussen, Deputy County Administrator

A bid call was scheduled for C.E. 2123 SMP - 2021 Pavement Marking. After the bid opening on August 19, 2021 an error in the call for bids was pointed out and has created a dispute among the bidders. The dispute is one that may be considered an informality and be waived, however, that decision needs to be made by the Board. Three potential options were presented: 1) Award to Stripe Rite, Inc. in the amount of \$243, 515 and waive the error as an informality; 2) Determine the bid from Stripe Rite, Inc. non-responsive and award to Construction Ahead, Inc. in the amount of \$271,441; or 3) Reject all bids with the option to rebid the project later. **The Board moved and seconded to reject all bids for CE 2123 SMP - 2021 Pavement Marking and rebid the project at a later date. Motion carried 2-1.**

Request for Public Hearing for Budget Supplement - Linda Ivey, Finance Manager

Per Budget Policy (Resolution 2019-753), in order to meet operational needs, the Board of Benton County Commissioners shall maintain a minimum unassigned fund balance range of 10% - 13% of the year's (in the case of Biennium, only one year) General Fund appropriated expenditures. Any cash carry forward that would bring the General Fund in excess of the 13%, may be transferred into the following funds:

- Park Development Fund
- Capital Projects Fund
- Fairgrounds Operating Fund
- Sustainable Development Fund

Per Budget Policy (Resolution 2019-753), in order to meet operational needs, the Election Reserve Fund, 0111-101, should maintain a minimum fund balance of \$500,000 and at any time during the year, an operating transfer may be approved by the Board of Benton County Commissioners. A Budget Supplement of the current year's expenditures budget is necessary and must be approved in a Public Hearing. Fiscal impact to Current Expense is \$11,083,700 as follows:

- Park Development Fund - \$115,000
- Capital Projects Fund - \$10,098,700
- Fairgrounds Operating Fund - \$130,000
- Sustainable Development Fund - \$300,000
- Election Reserve Fund - \$440,000

The Board moved and seconded to approve going to Public Hearing on September 21, 2021 for the potential approval of the request for a budget adjustment to the General Fund, fund number 0000101, Non-Departmental, Department 115, in the amount of \$11,083,700. Motion carried.

Other Business

Contract w/ Ideal Option for Juvenile Detention Medical Services - Darryl Banks, Juvenile Justice Administrator

As discussed at last week's meeting, the Benton-Franklin Counties Juvenile Justice Center is currently contracting with the Benton Franklin Health District (BFHD) to provide medical services to incarcerated youth in the Juvenile Detention Facility. This contract expires today, August 31, 2021 and will not be continued. As such, Juvenile Justice had been exploring other options for health care services and has completed a contract with Ideal Option for medical services, to begin September 1, 2021. The Juvenile Justice Administrator brought the resolution and contract to both counties for approval. **The Board moved and seconded to approve the resolution and bi-county contract with Ideal Option for Juvenile Detention medical services. Motion carried.**

BFT Board Representative from Benton County - Commissioners

The Board gave direction to staff to change the representative on the Ben Franklin Transit Board from Commissioner Shon Small to Commissioner Will McKay, per Commissioners' request at last week's Board meeting. The change will be made at the next Board meeting.

Vaccine Incentives & Masking – Matt Rasmussen, Deputy County Administrator

After a follow up from staff on a potential vaccine incentive program for County employees, the Board decided to table the idea. Regarding masking, the Board indicated that they would like the County policy to mirror the most recent proclamation from the Washington State Secretary of Health and directed staff to update the Benton County Safe Reopening Plan as needed.

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